

Information Clause on the General Data Protection Regulation (GDPR) for persons who apply for nostrification of the degree obtained abroad and confirmation of completion of studies on the defined degree

1. Personal data administrator

The administrator of your personal data is the University of Silesia in Katowice. You can contact the administrator in the following way:

1. by post – address: ul. Bankowa 12, 40-007 Katowice,
2. by e-mail: administrator.danych@us.edu.pl

2. Data protection officer

You may contact the data protection officer in all matters related to personal data processing and data processing rights in the following way:

1. by post – address: ul. Bankowa 12, 40-007 Katowice,
2. by e-mail: iod@us.edu.pl

3. Purposes of processing and the legal basis for processing

The legal basis for the processing of your personal data is Article 6 Section 1 Letter a of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard

to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (general regulation on data protection):

- fulfillment of the legal obligation of the administrator; fulfillment of the public task consisting in nostrification procedure initiated at the request of the person applying for nostrification of their diploma and professional title as well as completion of studies on the defined degree; settlement of accounts connected with payment of the nostrification fee in accordance with art. 327 of the Law of Higher Education and Science, and the Decree of the Minister of Science and Education on nostrification of diplomas of higher education obtained abroad and confirming completion of studies on a defined degree.

Filling in your personal data is a statutory requirement. If the data is not filled in the abovementioned procedure, that is, nostrification procedure, confirmation of completion of studies on the defined level, and settlement of the costs connected with the procedure, will not be possible.

4. Period of storage of personal data

We will store your personal data during the time of nostrification procedure and confirming completion of studies on the defined degree, as well as for the needs of settlement of nostrification costs, in accordance with regulations of law in force, and after the completion of the procedure for archival purposes according to the "A" archive category, that is indefinitely. We are obliged to do so by regulations of law, that is, the Act on National Archival Materials and Archives, The Consistent Itemized Item List, and the Archival Manual of the University of Silesia in Katowice.

5. Data recipients

Your personal data will not be transferred to any public bodies or entities entitled to acquire your data according to regulations of law in force.

6. Rights related to the processing of personal data

You have the following rights related to the processing of personal data:

- 1) the right to access your personal data,
- 2) the right to request the correction of your incorrect personal data and to supplement incomplete personal data,

- 3) the right to request your personal data to be removed, in particular in case of your withdrawal of consent to data processing, if there is no other legal basis for such processing,
- 4) the right to request the processing of your personal data to be limited,
- 5) the right to object to the processing of your personal data, on grounds relating to your special situation, in cases where we process your data based on our legally justified interest, including for the purposes of direct marketing or the performance of a public task. NOTE: in the case of processing for direct marketing purposes, you have the right to object at any time regardless of the particular situation;
- 6) the right not to be subject to solely automated decision-making, including profiling,
- 7) the right to file a complaint to the supervisory body dealing with personal data protection, i.e., the President of the Office for the Protection of Personal Data.

Katowice, date

I have understood.
(legible signature)