



## **biurokarier.edu.pl**

### **Registration form for foreigners**

#### User data

Name:

Surname:

Diploma number:

Tel.:

E-mail address:

#### GDPR information clause for users of the biurokarier.edu.pl website

- 1. The administrator of your personal data within the website is the University of Silesia in Katowice. You can contact the Personal Data Administrator in the following ways:
  - 1) by post to the address: ul. Bankowa 12, 40-007 Katowice;*
  - 2) by e-mail: administrator.danych@us.edu.pl;**
- 2. The personal data administrator has appointed a Data Protection Officer who can be contacted on all matters concerning the processing of personal data and the exercise of rights relating to data processing:
  - e-mail address: iod@us.edu.pl*
  - by post to the address: ul. Bankowa 12, 40-007 Katowice.**
- 3. Your personal data is processed in order to enable you to use the service provided by the Career Office of the University of Silesia, in particular, to receive job offers, to send you information on events and initiatives organised and co-organised by the Career Office, and to receive the newsletter of the Career Office of the University of Silesia. The information on the website and*



- registration for students and graduates of the Career Office of the University of Silesia is available on the website of the Career Office and at <https://www.biurokarier.edu.pl/>.
4. The legal basis for the processing of your personal data is Article 6 (1) (a) of the Regulation of the European Parliament and of the Council (EU) 2016/279 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) – further referred to as GDPR, i.e. your voluntary consent.
  5. The following categories of personal data will be processed in the *biurokarier.edu.pl* system: identification data (i.e. name, surname, Personal Identification Number PESEL, date of birth), data contained in your CV, contact data (such as correspondence address, e-mail address, telephone number), data on education, professional qualifications, and work experience.
  6. Your personal data will be made available to external entities – potential employers registered in the *biurokarier.edu.pl* system (with your consent each time), as well as will be entrusted for processing by Nicolaus Copernicus University in Toruń – the administrator of the *biurokarier.edu.pl* platform. Your personal data may also be transferred to other entities on the basis of cases provided for by law and will not be transferred to third countries without your consent.
  7. Data will be stored for the period of service provision by the *biurokarier.edu.pl* website.
  8. You have the right to access the content of your personal data, and, subject to the provisions of the law, the right to rectify your personal data, the right to raise an objection, the right to remove your personal data (the right to be forgotten), the right to restrict personal data processing, and the right to data portability.
  9. You have the right to withdraw your consent to personal data processing at any time. Withdrawal of consent shall not affect the lawfulness of the processing of personal data, which was based on your consent before its withdrawal.
  10. Your personal data may be processed according to your education profile and professional competencies in order to provide you with information on dedicated job offers and events and initiatives organised and co-organised by the Career Office.
  11. You have the right to lodge a complaint to a supervisory body dealing with personal data protection, i.e. the President of the Personal Data Protection Office.

Having read the GDPR [General Data Protection Regulation] information clause for the users of the *biurokarier.edu.pl* system,

I, the undersigned, hereby consent to the processing of my personal data contained in the USOS system and this registration form by the University of Silesia in Katowice for the purposes of using *biurokarier.edu.pl*, and I declare that I have read the privacy policy of *biurokarier.edu.pl*.

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Date and signature