

Appendix to Order No. 78
Rector of the University of Silesia in Katowice
dated May 28, 2024

REGULATIONS FOR RECRUITMENT FOR AND PARTICIPATION IN THE SCHOLARSHIP PROGRAM

in the project “**International from the beginning - support for internationalization**”.

Project funded by the National Agency for the Polish National Agency for Academic Exchange within the framework of the STER program, carried out in accordance application form No. BPI/STE/2023/1/00012 under task No. 1: Scholarship support for foreign doctoral students and task 2: Scholarship support for doctoral students from Poland pursuing doctoral projects in international cooperation.

I. General Provisions

§ 1

These regulations (hereinafter referred to as the Regulations) concern the awarding of an increase in the doctoral scholarship within the project “**International from the beginning - support for internationalization**”, hereinafter referred to as the Project, implemented under the STER Program, funded by the Polish National Agency for Academic Exchange, hereinafter referred to as the scholarship increase. For the doctoral student to whom it is awarded, the scholarship increase becomes part of the doctoral scholarship under article 209(5) of the Higher Education and Science Law Act of 27 July 2018 (consolidated text: Journal of Laws 2023, item 742, as amended).

§ 2

The main objective of the project is to create systemic support for the internationalization of doctoral schools at the University of Silesia in Katowice. However, it is necessary to create pillars of internationalization in doctoral education and systematize activities.

II. Rules for Recruitment for the Project's Scholarship Program

§ 3

1. Only a person who meets the conditions indicated in 1) or 2) may apply for a scholarship increase:
 - 1) foreign doctoral students of the University of Silesia in Katowice who are in their second year of education at the doctoral school. Criteria:

- a) having the status of a foreign doctoral student of the doctoral school at the University of Silesia in Katowice (being a foreigner within the meaning of the Act on Foreigners or having completed/graduated from a second-cycle program abroad),
 - b) submitting an Individual Research Plan (IPB), which was approved in accordance with the regulations of the competent doctoral school,
 - c) accounting for the first year of education in a timely manner,
 - d) being in the second year of training at the time of applying,
 - e) being entitled to receive a doctoral scholarship,
 - f) residing permanently in the territory of the Republic of Poland, excluding periods of academic mobility;
- 2) doctoral students of the University of Silesia in Katowice who are in their second year of training at the doctoral school. Criteria:
- a) having the status of a doctoral student of a doctoral school,
 - b) pursuing an international doctorate as defined in these Regulations,
 - c) submitting an Individual Research Plan (IPB), which was approved in accordance with the regulations of the competent doctoral school,
 - d) accounting for the first year of education in a timely manner,
 - e) being in the second year of training at the time of applying,
 - f) being entitled to receive a doctoral scholarship,
 - g) residing permanently in the territory of the Republic of Poland, excluding periods of academic mobility,
 - h) having Polish citizenship.
2. An international doctorate, as referred to in § 3(1)(2)(b), means:
- 1) a doctorate pursued in the co-tutelle model within the framework of an individual contract or cooperation between the University of Silesia and another university;
 - 2) a doctorate pursued in cooperation with another foreign university under a program or agreement;
 - 3) having a supervisor employed at a foreign university;
 - 4) pursuing a doctorate in the framework of international cooperation (e.g. a grant pursued jointly with foreign researchers).
3. If the number of applications for an increase in the doctoral scholarship is higher than the adopted limit (i.e. 9 scholarships for foreigners and 6 scholarships for doctoral students from Poland), additional evaluation criteria will be applied, i.e.:
- 1) academic achievements in the first year of education;
 - 2) scientific plans for internationalization - pursuing an international doctorate as defined in these Regulations;
 - 3) previous popular science activities.
4. The detailed evaluation criteria and scoring system are **attached as appendix No. 1 to these Regulations.**

5. Recruitment to the Project will be carried out electronically using the internal electronic system of the University of Silesia in Katowice.
6. Verification of the criteria, referred to in section 4, will be carried out on the basis of the submitted application, for which the scope of data is **attached as appendix No. 2 to the Regulations**.
7. Recruitment is the responsibility of the Project Manager, who determines the composition of the application evaluation committee and chairs its work.
8. Information about awarding or not awarding the scholarship, including the points received in each category, will be sent in electronic form to the e-mail address of the doctoral student.
9. If the scholarship is not awarded, the committee will justify the reasons for not awarding it. Decisions will be signed by the Project Manager.
10. An appeal may be submitted against the decision of the committee not to award the scholarship, by the doctoral student to the vice-rector in charge of doctoral schools. The doctoral student will submit an appeal with justification to the doctoral school office within 7 days of receiving the decision, referred to in section 9. The pro-rector's decision will be final.
11. The principle of equal opportunities and non-discrimination, including the principle of accessibility for people with disabilities, as well as the principle of equal opportunities for women and men, will be observed throughout the recruitment process.

III. Rules for Awarding Scholarships within the Project

§ 4

1. The increase in the doctoral scholarship refers to the payment of scholarships for Project participants, in the amount of PLN 1280 per month per person for the period of the academic year, exclusively during the Project, i.e.:
 - 1) in the academic year 2023/2024 - for 9 months;
 - 2) in the 2024/2025 academic year - for 12 months;
 - 3) in the 2025/2026 academic year - for 12 months.
2. The project plans to overpay scholarships to project participants since 1 January 2024.
3. Within 14 days of receiving information about being awarded a scholarship, the person will submit, to the Project Manager, the following signed documents: the information clause for the project candidate, attached as **appendix No. 3 to the Regulations**, the relevant GDPR clause, attached as **appendix No. 4 to the Regulations**, and the additional consent of the participant for data processing, attached as **appendix No. 5 to the Regulations**. The scholarship will be paid only after submission of those documents.

4. After the end of the academic year, scholarship holders are required to submit a report on the popular science activity they have undertaken to pursue in their application. The report will be attached to the annual report on execution of the Individual Research Plan, appropriate to the respective doctoral school.
5. The report may be accompanied by materials sent in the electronic form provided for on the Project website.
6. The reports, referred to in section 4, are to be evaluated in terms of substance by the Project Manager, after prior approval by the supervisor.

IV. Losing a Scholarship

§ 5

1. A doctoral student will lose the right to receive an increase in the doctoral scholarship upon being removed from the list of doctoral students or upon ceasing to meet the relevant criteria referred to in § 3, section 1.
2. If a doctoral student conceals the fact that they do not meet the relevant criteria referred to in § 3(1), it may result in a claim by the university for reimbursement of funds granted in violation of the provisions.

V. Personal Data Processing

§ 6

1. The controller of the personal data of a person applying for an increase in a doctoral scholarship within the Project, is the University of Silesia in Katowice. The data will be processed only for the purpose of recruiting for the scholarship program within the Project.
2. The controller of the personal data of the doctoral student being awarded an increase in the doctoral scholarship, is the Polish National Agency for Academic Exchange (ul. Polna 40, 00-635 Warszawa).
3. Personal data processing will be carried out in accordance with the provisions of the Project funding contract referred to in § 1(1) of these Regulations, concluded between the Polish National Agency for Academic Exchange and the University of Silesia in Katowice.
4. The person responsible for maintaining documentation on the execution of the Project and documentation on the processing of personal data of Project participants, is the Project Manager.

VI. Final Provisions

§ 7

1. The increase in the doctoral scholarship will be paid in accordance with the regulations related to the payment of the doctoral scholarships at the University of Silesia in Katowice.
2. The provisions of the documents regulating the execution of the STER Program and the provisions of internal legislation of the University of Silesia in Katowice, respectively, will apply to matters not regulated by these Regulations,
3. The University reserves the right to amend these regulations.
4. The participant undertakes to provide the University and the institutions monitoring the project with all the necessary information and explanations and to provide the documents related to execution of this Project.
5. By joining the Project, the participant declares that they have become familiar with and undertake to follow, the provisions of these regulations.

Appendix:

1. Criteria for evaluating applications.
2. Scope of data for scholarship applications.
3. GDPR information clause.
4. Declaration of the project participant.
5. Additional consents of the participant for data processing.
6. Report template.