

REGULATIONS OF THE CALL FOR APPLICATIONS FOR FUNDING DOCTORAL STUDENT MOBILITY WITHIN THE T4EU TRACKS PROGRAMME

I. General Provisions

§ 1

These Regulations (hereinafter referred to as the “Regulations”) define the rules governing the call for applications for financial support for the mobility of doctoral students participating in the cooperation programme between the universities of the Transform4Europe consortium, Task 4.3 PhD Tracks (hereinafter referred to as the “PhD Tracks Programme”). Mobility activities shall be financed from the project entitled “Wzmocnienie pozycji Uniwersytetu Śląskiego w Katowicach w sojuszu Transform4Europe w obszarze wspólnej działalności dydaktycznej i badawczej” (*Strengthening the Position of the University of Silesia in Katowice within the Transform4Europe Alliance in the Area of Joint Educational and Research Activities*), implemented under the European Universities Support Programme and funded by the Polish National Agency for Academic Exchange (NAWA), hereinafter referred to as the “Project.”

§ 2

The primary objective of the call referred to in § 1 is to provide financial support for the mobility of doctoral students participating in the PhD Tracks Programme, thereby fostering the internationalisation of the Doctoral School at the University of Silesia in Katowice (hereinafter referred to as the “University”). Short- and long-term stays of doctoral students at partner universities contribute to their academic development, facilitate the establishment of scientific networks, improve access to research infrastructure, and support the

development of their future careers. Within the framework of this call, “mobility” is defined as a stay of a doctoral student at one of the universities of the T4EU consortium lasting 14 or 30 days (with minor deviations permitted), during which tasks specified in an agreement between the doctoral student and the host institution are carried out, and which concludes with a report.

II. Rules for Recruitment and Implementation of the Mobility Programme

§ 3

1. Any doctoral student participating in the PhD Tracks Programme is eligible to apply. To participate in the call, applicants must complete an application form outlining the planned form of cooperation with a T4EU consortium university that is a party to an agreement with the applying doctoral student. Such cooperation should include planned activities (e.g. co-authorship of publications, consultations, analysis of results, learning a new research method, fieldwork).
2. The call is conducted electronically via the University’s internal IT system. In all electronic communication, applicants are required to use exclusively their official University email address.
3. The recruitment process is conducted in English.
4. Applications are evaluated by a Selection Committee (hereinafter referred to as the “Committee”) composed of:
 - 1) Dr hab. Magdalena Pacwa-Płociniczak, Professor at the University of Silesia – Chair
 - 2) Prof. dr hab. Alina Świeściak-Fast
 - 3) Dr hab. Agnieszka Nowak-Brzezińska, Professor at the University of Silesia
 - 4) Dr hab. Grzegorz Gawron, Professor at the University of Silesia

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- 5) Dr Małgorzata Pawlik
 - 6) Dr Marek Pawlicki
 - 7) Dr Ryszard Knappek
5. Applications are evaluated as follows:
- 1) Formal criteria: fulfilment/non-fulfilment of the requirements specified in section 2. Applicants meeting all formal requirements proceed to the second stage of evaluation, which is based on substantive criteria and an assessment of the proposed mobility budget.
 - 2) Substantive criteria (0–10 points):
 - a) impact of the planned mobility on the implementation of the Programme agreement: 0–4 points,
 - b) proposed plan of stay at the consortium university and expected outcomes: 0–4 points,
 - c) credibility of the budget: 0–2 points.
6. To obtain funding, applicants must receive at least 5 points in the substantive criteria referred to in § 4(6)(2), and a minimum of 6 points out of 10 overall, taking into account both the substantive evaluation and the budget assessment.
7. Funding is awarded to the highest-ranked applications according to the ranking list.
8. If the allocated funds are not fully exhausted, the Chair of the Committee may decide to announce an additional call, provided that all mobilities can be completed by 30 March 2027.
9. If a mobility cannot be carried out on the planned date due to unforeseen circumstances, the doctoral student may apply to the Committee for a change of dates; however, all mobilities must be completed by 30 March 2027.
10. The Chair of the Committee is responsible for the recruitment process and announces subsequent calls.

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11. The launch and results of each call are published on the Doctoral School's website.
The announcement includes the list of funded applications and relevant call data.
 12. Individual decisions are communicated electronically to applicants via their official University email address.
 13. Appeals against Committee decisions may be submitted to the Vice-Rector for Staff Development through the Chair of the Committee within 7 days of receiving the decision. The decision of the Vice-Rector is final.
 14. The entire recruitment process adheres to the principles of equal opportunity and non-discrimination, including accessibility for persons with disabilities and gender equality.
 15. The awarded funds are settled based on actual expenses incurred and accounting documents, in accordance with the rules adopted at the University of Silesia (hereinafter referred to as the "University rules"). Each trip must be preceded by the submission of an international travel request (WP) to the International Mobility Office via the Doctoral School, in accordance with Regulation No. 30/2016 of the Rector of the University of Silesia on business travel and its settlement, as amended.
 16. The funding awarded for mobility covers:
 - 1) per diem allowances,
 - 2) travel costs, including transportation and, where applicable, lump-sum local transfer costs (e.g. from/to a station or airport and local transport),
 - 3) accommodation costs.
 17. Participation in the mobility programme requires the correct completion and signing of the WP application and other required documents in accordance with the University rules.
 18. Within 14 days of completing the mobility, the doctoral student is required to settle the trip by submitting and signing the required documents in accordance with the University rules and by providing a substantive report using the form supplied by the Doctoral School office.

III. Withdrawal and Termination of Participation in Mobility

§ 4

1. Loss of doctoral student status results in the loss of eligibility to carry out the mobility.
2. Withdrawal from mobility requires the participant to submit a written statement under pain of nullity and to return all funds received.

IV. Processing of Personal Data

§ 5

1. The controller of personal data of applicants is the University of Silesia in Katowice. Data are processed solely for the purpose of conducting the recruitment process.
2. The Doctoral School office is responsible for maintaining the documentation of the call and documentation related to the processing of personal data of participants.

V. Final Provisions

§ 6

1. Matters not regulated by these Regulations shall be governed by the internal regulations of the University of Silesia.
2. The University reserves the right to amend these Regulations.
3. Participants in the mobility programme undertake to provide the University and institutions monitoring the Project with all necessary information and explanations and to make available documents related to the implementation of the funded mobility.