Załącznik do regulaminu

**INTERCOM – International Communication and Diplomacy**

**Intensive International Programme**

**Registration form**

**PART I. Personal details**

1. Name(s):

2. Family name:

3. Date of birth (dd/mm/yyyy):

4. Nationality:

5. e-mail:

6. tel.:

7. Home University (name of university/name of faculty/address):

8. Are you a student (1st, 2nd, PhD) in the field of humanities and/or social sciences?

a) YES

b) NO

9. Choose the correct cycle:

a)1st cycle students: how many semesters have you completed so far ?:

b) 2nd cycle

c) PhD

10. Level of English (according to CERF):

a) B2

b) B2+

c) C1

d) C2

e) native speaker of English

**A document confirming the knowledge of English at B2 should be attached to the registration form. In the absence of proven knowledge of the English language, candidates will be obliged to perform a test.**

**Part II. Cover letter**

**Write a cover letter in which you present yourself and explain why you would like to participate in *INTERCOM – Intercultural Communication and Diplomacy* programme and how you match the requirements of the project. Use 200-250 words.**

**PART III. Fill in the table. Use no more than 20 words for each answer.**

|  |  |
| --- | --- |
| **QUESTION** | **ANSWER** |
| **1. What is intercultural communication?** *(in your own words)* |  |
| **2. What do you expect to learn during the programme?** |  |
| **3. Have you attended any course in intercultural communication or diplomacy before? If yes, what did you learn; if not, why?** |  |
| **4. What skills would you like to improve during the programme?** |  |
| **5. Have you been to Poland before? If yes, what do you remember from your visit? If not, why would you like to come to Poland?** |  |

❑ I declare that I have read the recruitment regulations for the project   
“INTERCOM - Intercultural Communication and Diplomacy” and I accept its provisions

**Information Clause for a candidate for the project: INTERCOM - Intercultural Communication and Diplomacy**

**1. Personal Data Administrator**

The administrator of your data shall be the University of Silesia in Katowice. It can be contacted as follows:

1. by mail to the following address: ul. Bankowa 12, 40-007 Katowice
2. by e-mail: administrator.danych@us.edu.pl

**2.** **Data Protection Officer**

In matters related to personal data processing and exercising your rights associated with personal data, you may contact your Data Protection Officer in one of the following ways:

1. by mail to the following address: ul. Bankowa 12, 40-007 Katowice
2. by e-mail: iod@us.edu.pl

**3. Purposes of processing and legal basis for processing**

The legal basis for the processing of personal data shall be Article 6(1)(a) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of the natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation):

1. Your consent to the processing of your data in order for the properly conducted registration of participants for the event to which this registration relates

*Providing personal data is voluntary but necessary for the registration process. In the case of failure to provide the data, it will not be possible to accomplish this purpose*.

**4. Personal data retention period**

Personal data of candidates not qualified for the Intensive Programme “INTERCOM - Intercultural Communication and Diplomacy” shall be placed on reserve lists for possible transfer to the qualified list, provided that a place is vacated by the person selected in the recruitment procedure. If you withdraw your consent to the processing of your personal data, it shall be stored until you withdraw your consent, unless a legal provision allows for its further storage.

**5. Data recipients**

Your data may be transferred to public authorities or entities authorised to obtain data under the law in force.

**6. Rights related to the processing of personal data and making automated decisions**

You have the following rights related to the processing of your data:

* the right to withdraw consent to the processing of your data at any time without affecting the lawfulness of the processing conducted based on the consent given prior to its withdrawal. The withdrawal of consent to the processing of personal data is equivalent to withdrawal from the registration procedure,
* the right of access to your data,
* the right to request the correction of your data,
* the right to request the erasure of your data,
* the right to request the restriction of the processing of your data,
* the right to object to the processing of your data,
* the right to transfer your data,
* the right not to be subject to automated decision-making including profiling,
* the right to lodge a complaint with local data protection authorities, i.e. the Polish President of the Personal Data Protection Office.

**7. Declaration of consent to processing of personal data**

Having read the information clause of this application form:

❑ I consent to the processing of my personal data (provided in this Project Candidate Application Form) by the University of Silesia in Katowice, 12 Bankowa Street , 40-007 Katowice, in order to take part in the recruitment process for the project “INTERCOM - Intercultural Communication and Diplomacy”