

Regulations for recruiting participants in the Project named "VINCI Dive into Science – Interdisciplinary International Silesian Summer School ", financed by the Polish National Agency for Academic Exchange (NAWA), based on contract no. PPI/SPI/2020/1/00063/U/00001 of 22 June 2021.

I. GENERAL PROVISIONS

§ 1

1. The Regulations shall define the terms of recruitment for the Project entitled: "VINCI Dive into Science – Interdisciplinary International Silesian Summer School ".
2. The duration of the Project and the number of participants shall be determined by the agreement and the current application for funding the Project. At the time of drafting these Regulations, the applicable duration of the Project is from **1 November 2021** and **31 August 2023**.

§ 2

1. Whenever the Regulations refer to:
 - 1) **the Regulations** - it shall be understood to mean the Regulations for recruitment to the Project entitled "VINCI Dive into Science - Interdisciplinary International Silesian Summer School";
 - 2) **the Project** - it shall be understood to mean the Project entitled "VINCI Dive into Science - Interdisciplinary International Silesian Summer School";
 - 3) **the Summer School** - it shall be understood to mean an intensive international education programme, implemented by the University of Silesia in Katowice in the disciplines of physical sciences, chemical sciences, computer science, materials science and engineering, covering in each discipline 76 hours of classes for one participant in each edition, divided into 18 hours of introductory classes, 30 hours of specialist workshops, 8 hours of lectures by foreign lecturers, 8 hours of seminars, 5 hours of classes popularising Polish culture and promoting Poland as a country of attractive learning opportunities, 7 hours of integration seminars at the beginning and the end of the summer school, and two trips popularising Polish culture and science;
 - 4) **the Summer School Organiser** - it shall be understood to mean the University of Silesia in Katowice;
 - 5) **Candidate** – it shall be understood to mean a person applying for participation in the Project under provisions of § 4 of these Regulations;
 - 6) **Participant** - it shall be understood to mean a person meeting the criteria described in § 3, qualified to participate in the Project based on the recruitment procedure;
 - 7) **the Website** - it shall be understood to mean the Project website at www.vinci.us.edu.pl;

- 8) **the Dean** - it shall be understood to mean the Dean of the Faculty of Science and Technology of the University of Silesia in Katowice;
- 9) **Foreigner** - it shall be understood as a person who does not have Polish citizenship.

II. RULES OF RECRUITMENT

§ 3

1. Participants of the Project "VINCI Dive into Science - Interdisciplinary International Silesian Summer School" can be foreign students who have completed at least one year of studies in the case of first-cycle studies or are pursuing second-cycle studies (discipline: computer science, chemical sciences, physical sciences or materials engineering) and have been qualified to the Project under the recruitment procedure described in § 4.

§ 4

1. The Recruitment Committee shall be responsible for recruitment to the Project. The Recruitment Committee shall consist of: the Chair who is also the Project Coordinator and Task Coordinator responsible for the development and implementation of introductory classes for the disciplines of computer science, physical sciences, chemical sciences, materials science and engineering, and Task Coordinators responsible for the development and implementation of specialised workshops for the disciplines of computer science, physical sciences, chemical sciences, materials science and engineering
2. The Dean shall approve the composition of the Recruitment Committee at the request of the Project Coordinator.
3. There shall be two rounds of recruitment conducted under the Project. The first one will be held from the date of the recruitment announcement on the Project website to 30 April 2022, and the second edition will be between 1 February 2023 to 30 April 2023. The recruitment deadline may change. The information about changes in the recruitment deadline shall be published on the Project website.
4. The information on starting the recruitment will be published each time on the Project website.
5. The principles of equal opportunities for women and men and non-discrimination (including the principle of accessibility for persons with disabilities) shall be respected throughout the recruitment process.
6. The number of places in the Summer School shall be 20 in each edition, divided as follows: 5 places for the discipline of physical sciences; 5 places for the discipline of chemical sciences, 5 places for the discipline of computer science; 5 places for the discipline of materials science and engineering.
7. The candidate shall proceed to the recruitment by filling in and sending the recruitment form available on the Project website. The model form is attached as Annexe No. 1 to these Regulations.

8. The candidate may participate in the recruitment process only in one selected discipline.
9. The participant may take part in only one edition of the Summer School.
10. Evaluation criteria for candidates:
 - 1) Formal criterion: a person (a foreigner) who has completed at least 1 year of studies in the case of first-cycle studies or is pursuing second-cycle studies (computer science, chemical sciences, physical sciences or materials science and engineering) may apply. The criterion will be verified according to a certificate from the candidate's home university.
 - 2) Eligibility criteria (score 0/1):
 - a) grade point average for all completed semesters of study higher than 3.0. This criterion will be verified according to a certificate from the candidate's home university, attached to the recruitment form in pdf format;
 - b) a written justification for the selection of the research topic. This criterion will be verified according to the information provided by the candidate in the recruitment form;
 - c) knowledge of the English language enabling active and effective participation in the Summer School. This criterion will be verified according to the declaration submitted by the candidate in the recruitment form.
 - 3) Additional criteria:
 - a) grade point average for all completed semesters of study (weight 0.6);
 - b) the highest number of completed semesters of study. This criterion will be verified according to a certificate from the candidate's home university, attached to the application form in pdf format (weight 0.3);
 - c) one recommendation from a research employee of the home university. This criterion will be verified according to a recommendation attached as a pdf file.
11. After closing the recruitment form, the Project Coordinator shall prepare the list of qualified candidates according to decreasing number of points separately for each discipline and the reserve list referred to in § 4(13), both accepted by the Dean.
12. In case of failure to fill all available places, the second round of recruitment will be conducted. Information about the second round of recruitment will be published on the Project website. Recruitment will be based on the order of applications, provided that the formal and eligibility criteria from the first round are met.
13. If the number of applicants exceeds the number of available places in particular disciplines in the Project, a reserve list will be created according to the decreasing number of points referred to in paragraph § 4(10). The candidate may be transferred from the reserve list to the list of persons recruited to participate in particular forms of support under the Project, provided that the place is available.
14. If more than one candidate obtains the same limit number of points in the ranking list, prepared according to the criteria specified in § 4(10), an additional criterion will be applied, i.e., the average grade point from all completed semesters of studies according to the descending arithmetic average. If the recruitment is inconclusive, it is possible to interview the candidate by the Recruitment Committee.



15. Candidates will be notified about the recruitment process results by e-mail sent to the address indicated in the application form within 5 days after the end of the recruitment round. In the case of an unfavourable decision, a candidate may submit an appeal to the Dean within 3 days after receiving an unfavourable decision through e-mail to vinci@us.edu.pl. The Dean shall consider the appeal within 5 days of its submission. The Dean's decision shall be sent by e-mail to the address indicated in the recruitment form. The Dean's decision shall be final.
16. In case of recruitment less than 5 candidates for a given discipline, the next persons from the reserve lists of the remaining disciplines will be offered the choice of research topic within the discipline with the smaller number of candidates. In case no candidates apply for a given discipline, unused places will be transferred to disciplines, where the number of candidates exceeds the planned limit of places.
17. Candidates qualified for the Summer School shall be required to complete and submit the following documents, available on the Project website and sent to the project participants by e-mail to the address indicated in the recruitment form:
- 1) Declaration of participation in the Project;
 - 2) Personal Data Form;
 - 3) Declaration of the Project Participant concerning personal data processing (GDPR)
 - 4) Additional Project Participant consent for personal data processing
- up to 14 days from the date of receiving the decision on qualifying for the Summer School. Failure to fulfil this obligation shall result in removal from the list of Summer School participants.
18. The documents referred to in § 4(17) shall be drawn up in Polish. The candidate shall have the opportunity to consult the English version of the documents referred to in point § 4(17) available on the Project website.

III. PERSONAL DATA PROCESSING

§ 5

1. The administrator of the personal data for the Project participant, processed exclusively for recruitment in the Project, shall be the University of Silesia in Katowice.
2. The information clause for candidates concerning the processing of personal data is outlined in the document constituting Annexe 2 to these Regulations.

IV. FINAL PROVISIONS

§ 6

1. In matters not covered by these Regulations, the provisions of the internal regulations of the University of Silesia in Katowice shall be applied accordingly.
2. The University reserves the right to amend these Regulations.
3. In case of doubt as to the interpretation of the provisions of the Regulations, the Project Coordinator shall take the decision.

4. By entering the recruitment process, the candidate shall declare that they have read and agree to comply with the provisions of these Regulations as stated in the recruitment form.