



# China University of Political Science and Law

**Fact Sheet Academic Year 2021**

## **1. APPLICATION**

### **1.1 Application Procedure**

#### **Step 1 - Nomination**

**Deadline: May 10<sup>th</sup> 2021**

Students who wish to study at CUPL as an exchange student must firstly be selected by home university.

The exchange coordinator of the home university contacts exchange program officer Ms. Zoe(tw\_yinyijun@126.com) and nominates students via email.

#### **Step 2 - Documents submission**

**Deadline: May 20<sup>th</sup> 2021**

Nominated students must submit the application documents via e-mail.

Please note that:

- It may take 2-4 work days for CUPL to process the documents and send feedback to coordinators and nominated students.
- It may take 1-2 months to issue JW202 form and admission letter after application deadline.

### **1.2 Application Documents**

- Student Application Form
- Copy of main page of passport
- 1 passport size photo with white background
- Copy of Physical Examination Form

### **1.3 Language Requirements**

Students are expected to have good performance at school.

Students who choose courses taught in English are required to have a good command in English and can finish assessments in English.

Students who choose undergraduate courses taught in Chinese are required to have HSK certificate with score 180 or above.

Students who choose graduate courses taught in Chinese are required to have HSK certificate with score 180 or above.

## 2. COURSE

### 2.1 Course List (Just for reference in fall 2021)

CUPL offers Comparative Law and International Law courses taught in English and Chinese language classes. The course list may change every academic year.

#### Comparative Law for Fall Semester & Spring Semester

	COURSE	TEACHER	CREDIT	CREDIT HOURS	TIME
1	Chinese Constitutional Law	HUO, Zhengxin	2	32	Fall Semester
2	Chinese Culture and Law	ZHANG, Liying	2	32	Fall & Spring Semester
3	Chinese Administrative Law	ZHANG, Qing	2	32	Fall Semester
4	Chinese Civil Procedure Law	DU, Wen	2	32	Fall Semester
5	Chinese Civil Law	ZHENG, Jianing	2	32	Fall Semester
6	Chinese Anti-Monopoly Law	HAO, Qian	2	32	Fall Semester
7	Chinese Law and Society	SHAN, Chun	2	32	Fall Semester
8	Contemporary Chinese Political Science and Society	YAN, Ting	2	32	Fall Semester
9	International Practice	YANG, Lihua	2	32	Spring Semester
10	Chinese Company Law	WANG, Yong ZHAO, Binghao	2	32	Spring Semester
11	Judicial System in China	HAO, Weihua	2	32	Spring Semester
12	Criminal Justice in China	LIN, Jing	2	32	Spring Semester
13	Chinese Securities Law	ZHU, Weiyi	2	32	Spring Semester
14	American Contract Laws	ZHANG, Qing	2	32	Spring Semester
15	Human Rights in Criminal Proceedings	LIU, Jingkun	2	32	Spring Semester
16	China's Foreign Relations and Europe	ZHANG, Biao	2	32	Spring Semester

### Course List of International Law for Fall Semester & Spring Semester

	COURSE	TEACHER	CREDIT	CREDIT HOURS	TIME
1	Environment Law	CAO, Mingde	2	32	Fall Semester
2	Public International Law	ZHU, Lijiang	2	32	Fall Semester
3	International Trade Law	CHE, Luyao DING, Ru	2	32	Fall Semester
4	International Air Law	KONG, Dejian	2	32	Fall Semester
5	International Investment Law	KONG, Qingjiang	2	32	Fall Semester
6	Arbitration Law	LI, Hu	1	16	Fall Semester
7	International Regulation of Cyberspace	KONG, Qingjiang HUO, Zhengxin ZHU, Lijiang	2	32	Spring Semester
8	International Human Rights Law	ZHU, Lijiang	2	32	Spring Semester
9	Intellectual Property Law	KONG, Qingjiang CHE, Luyao	2	32	Spring Semester
10	Private International Law	HUO, Zhengxin	2	32	Spring Semester
11	Introduction to Chinese Legal system	HUO, Zhengxin XUE, Tong CHE, Luyao	2	32	Spring Semester

\* Please contact Zoe if you take Chinese language classes during exchange period. Both two campuses offer Chinese language classes for different HSK levels. We will give you the specific course list according to the Chinese level.

### 2.2 Course Load

CUPL doesn't have specific requirements of workload for our exchange students. The workload depends on your home university. Regular workload for exchange students is 4 -6 law courses.

### 2.3 Transcript of Records

Exam results will be sent to the International Office and our staff will make transcript of records and send you the soft copy. Partner University will receive the transcript of records stating the final grade and credits at the beginning of the next semester.

Please let teacher assistants and Zoe know in advance if you need the transcript of records before the exchange period ends. We can not make transcript of records during holidays.

## 2.4 Grading and Credit System

### China University of Political Science and Law Conversion Standards of Grading System for Undergraduate Students based on 100 Point Scale and Grade Point

According to Article 17 of the “Measures for the Management of Undergraduate Credit System of China University of Political Science and Law (CUPL [2016] No.122)”, the conversion standards of grading system for undergraduate students based on 100 point scale and grade points are as follows:

Conversion standards of Grading System and Grade Points		Conversion standards of 100 point scale and Grade Points	
Grading System	Grade Point	100 point scale	Grade Point
(A) Excellent	5.3	95-100	6.0…6.5
		90-94	5.0…5.4
		85-89	4.0…4.4
(B) Good	3.2	80-84	3.0…3.4
(C) Average	2.5	70-79	2.0…2.9
(D) Pass	1.5	60-69	1.0…1.9
Failure	0	≤ 59	0

Please note that there is not a standard transfer method between CUPL credit and ECTS.

## 3. AT CUPL

### 3.1 Basic Information

CUPL has two campuses. International students studying courses taught in English and Chinese language classes will study at Haidian Campus.



#### Haidian Campus:

北京市海淀区西土城路25号 中国政法大学（东门）  
No.25, XiTu Cheng Road, HaiDian District, Beijing, China



#### Changping Campus:

北京市昌平区府学路27号 中国政法大学  
No.27, FuXue Road, Changping District, Beijing, China

## 3.2 Arrival

Upon arrival at CUPL, several administrative procedures need to be carried out. They should be done in the following order.

- 1.Registration
- 2.Accommodation Service Center
- 3.Orientation

### Registration

In order to complete your registration, you must go to the International office with the following documents:

- 1.Passport and Valid Visa
- 2.JW202 Form
- 3.Admission Notice
- 4.1 Passport Size Photo
- 5.Physical Examination Form and blood test report

You will get some documents and materials:

- 1.Registration Form
- 2.Orientation Information
- 3.Student Card
- 4.Campus Map
- 5.Student Handbook
- 6.Campus Internet
- 7.Health Insurance Card (MOE requires all international students buy insurance when register. The insurance is mainly for accident. It will cost you 400 RMB for 6 months.)

### Accommodation

You DO NOT need to apply for accommodation beforehand. You can receive a dorm as soon as you arrive at the campus during work time. You will get a dorm key when you go to the accommodation office to complete the register.

You HAVE TO put your passport into accommodation office within 24 hours when you come to CUPL. Since our staff will go to the police station to help our exchange students finish the accommodation registration form.

An Accommodation Agreement must be signed, which states the rights and obligation of both parties (the School of International Education and student) before you receive your room.

### Haidian Campus:

Shared room (two persons) NO SINGLE ROOM  
Shared bathroom with CUPL Chinese students  
on every floor  
No bedding and mattress  
No cooking facilities



### Changping Campus:

Standard room with four beds.  
Private bathroom with 24 hours hot water.  
No cooking facilities.



### Living off the Campus:

Please contact the estate agent to rent a house by yourself. You are completely responsible for your own safety while living off the campus.

### Orientation

There is an orientation for exchange students during the first week. Our students can get specific orientation information when register.

### 3.3 Departure

At the end of your stay at CUPL, SIE requires you to carry out a series of administrative procedures. They should be done in the following order.

- CUPL Departure Form

You need to go to the international office (A1101 in Keyan Building) to fill in the CUPL Departure Form and Course List Form before leaving CUPL.

- Return Dorm Key and Shower Card

You must return your dorm key and shower card to accommodation office (A206 in Dorm Building) before leaving CUPL.

Note: Students **CAN NOT** live on campus when the semester ends.

- Transcript of Records

Partner University will receive the transcript of records stating the final grade and credits at the beginning of the next semester.

### **3.4 Fees**

Accommodation fee (it may change, CUPL will inform students before arrival) :

Haidian Campus: 900RMB/year

Changping Campus: 5250RMB/year.

Insurance fee: 400RMB/semester

Living expenses: 2000-4000RMB/month

### **3.5 Wifi**

CUPL offers internet which works in your accommodation and the campus. It charges differently according to the plan you choose: 500 megabytes for 1 RMB or 15 gigabytes for 10 RMB monthly. Every month, Wi-Fi account should be charged at least 10 RMB.

The CUPL student Wi-Fi (named CUPL-student 1x) works for free. But it can only connect with phone, it can't be used in laptop.

### **3.6 Hospital**

There is a school infirmary at CUPL. It is located on the south of the Dorm Building. Students can take medicine with CUPL student card and pay in cash.

Around our campus, there is a public general hospital, Peking University Third Hospital. It is a modernized and comprehensive upper first-class hospital with integration of medical services, medical education, research and prevention as well as health care.

Add: 49 North Garden Rd., Haidian District, Beijing, P.R.China

Tel: +86-10-6201-7691

### **3.7 Electricity**

The electricity is not free in dorm room. You can top up the electricity account in Room A104, Research Building and pay with CUPL student card.

There are two electric control rooms with yellow doors at the corners on each floor of the dorm. Put the electricity card into the electric meter and after several seconds, it's done.

## **4. VISA**

International students who study at CUPL for one semester MUST apply for **X2 visa**.



CUPL only can help students get **twice entries** after arrival.

It is IMPOSSIBLE for us to renew X1 visa for students who study at CUPL less than 180 days, so DO NOT apply for X1 visa if you study at CUPL for one semester.

International students who study at CUPL for one year MUST apply for **X1 visa**. CUPL will help you apply for residence permit after your arrival.

## 5. INTERNSHIP

Exchange students cannot do an internship during the exchange period with X2 visa.

## 6. NOTE:

For more information please check our school website.

Exchange program: <http://sis.cupl.edu.cn/info/1053/1206.htm>

Visa: <http://sis.cupl.edu.cn/English/Orientation/Visa.htm>

Accommodation: <http://sis.cupl.edu.cn/English/Orientation/Accommodation.htm>

Newsletter: [http://sis.cupl.edu.cn/English/Current\\_Studies/Newsletter1/a2018.htm](http://sis.cupl.edu.cn/English/Current_Studies/Newsletter1/a2018.htm)

**Wechat** is quite convenient and needed in China, friend us! (Please scan the QR code)



Contact Person: Zoe(Ms.)

Tel: +86 010 58908237

Wechat Account: yijun0920

## 7. CONTACTS

### 7.1 Basic Information

CUPL-School of International Education  
Keyan Building (A4) Room A1101 (11th Floor)  
Working Hours: 8:30--11:30am 2:00-5:00pm  
Tel: +86 010 58908237  
E-mail: ico@cupl.edu.cn  
<http://sis.cupl.edu.cn/English/Home.htm>

### 7.2 Contact Person

---

**Ms. Dan XU (Vice Dean)**

Tel:+86 010 58908236  
E-mail: cuplxudan@sina.com

---

**Ms. Yicong DENG (Section Chief)**

Tel:+86 010 58908238  
E-mail: dorisdeng911@163.com

---

**Ms. Yijun YIN(Zoe) & Ms. Chenhao GAO (Incoming Exchange Program)**

Tel:+86 010 58908237  
E-mail: tw\_yinyijun@126.com  
          chgao1211@126.com

---

**Ms. Wenqing HU & Ms. Chenhao GAO (Degree Program)**

Tel:+86 010 58908237  
E-mail: ico@cupl.edu.cn  
          chgao1211@126.com

---